CW 2.1 Member Manual
Description of new features

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Email and Phone – choose visible or hidden
Enables members to hide or reveal their email address and phone number to other members.

Description
• This feature will enable each member to choose to hide or reveal their email address and phone number on their profile. If phone number and email address are made visible they will only be seen by other time bank members.

• Two new check boxes will appear at the bottom of each member's profile when they click on “Edit Profile Details” on their profile page. They are:
  ◦ “Make Phone Public Do you want your phone number to be visible to all members?”
  ◦ “Make Email Public Do you want your email address visible to all members?”

• If a member selects the check box and saves the profile, their email address and/or phone number will be visible on their profile page for all other members to see. If there is no check mark in the box, the phone number or email address will be hidden from view. A member can change the settings in their own profile at any time.

Additional information
• The feature does not make the member's email address or phone number visible in any offers or requests. It only provides this information to the member's profile.

Default settings
• Existing members: Hidden (no check mark) is the default for both email address and phone number. If an existing member wants to reveal their email address or phone number, they will have to sign in and change the settings in their profile.

• New members: Visible is the default for both email address and phone number. This applies to an account created by a coordinator as well as to an account created by a new member. If a new member wants to hide their email address or phone number, they will have to sign in and change the settings in their profile.
Member Roster: Improvements for Members
Members can choose among several sort methods for the roster of members.

Description

- This feature enable members to view and sort the Active Member Roster. This is the list accessed by the sub-tab “View All Members” below the “Give & Receive” tab.
- It enables members to sort the list by the columns:
  - “Name” (using the first name and then the last name) - from A to Z or from Z to A.
  - “Username” - from A to Z or from Z to A.
  - date “Joined” - from most recent to oldest, or the other way around.
  - “Last Login”, from most recent to oldest, or the other way around.
  - “Distance”, from closest to most distant or vice versa.
- This column cannot be sorted:
  - by “Location” (City, State)
- To change the sort order of the column, click on the column header.
- This feature does not change the members possibility of filtering by name, neighborhood or affiliation.

Default settings

- The default sort method (seen when a member first choses this page) is by “Name” from A to Z

Important Information/admin/build/menu-customize/menu-control-panel

- When the member refreshes the browser page, the sort order will revert to the default.
- It also only applies to the “Active Member Roster” that can be chosen with the “View All Members,” the sub-tab below the “Give & Receive” tab.

Messages: Access denied - Page not found
Members clicking on links in email notifications will be offered a login opportunity.

Description
Members receive notification emails from Community Weaver. That email includes a link to the actual message or an exchange, etc. located within Community Weaver.
• **Current CW 2 behavior:** If the member who clicks on that link is not logged in, they usually received a “Page not found” error message.
• **New behavior:** If the member who clicks on that link is not logged in, they will get this message:

  “Sorry...

Either you're not logged in to your Timebank or you don't have access to this page or the page does not exist.

If you are a Timebank member, please [login to the website](#) and try the link again.”

• After they login, they will be taken directly to the link in the notification.
• If they are not allowed to access the page or if the page does not exist, they will be taken back to the message above.

**Default settings**

This is the error message that all users will see if they try to go to a page that:

- does not exist, or
- they are not allowed to access, or
- they cannot access because they are not logged in.

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**Service Ad Lists: Improvements for Members**

*Improvements to the member's displays of Service Ads.*

**Description of changes made by this feature**

- The Service Ads reports for members are improved. They show the following information for each service ad.

  - **View All Service Ads:**
    - Category: Main category and sub-category are visible, *(new)*
    - Service Ad: type of service ad (offer or request),
    - Service Ad: title of ad,
    - Service Ad: excerpt from the body of the service ad.

  - **View All Offers and View All Requests:**
    - Category: Main category and sub-category are visible, *(new)*
    - User: name of member,
    - Offer: title of service ad,
- Offer: excerpt from the body of the service ad,
- Updated: date the service ad was updated (created or edited), *(new)*
- Expires: date of expiration.

- The list of Service and Requests shown under each users “My Account” now shows:
  - *Current Offers* and *Current Requests*:
    - Title: title of service ad,
    - Category: Main category and sub-category are visible, *(new)*
    - Updated: date the service ad was updated (created or edited), *(new)*
    - Expires: date of expiration.

- For all of the above lists:
  - Sort order of all active service ads is the most recent date it was updated (created or edited). *(new)*
  - The service ads are not sorted by categories. *(new)*
  - Dates are shown as real date, not in since format. *(new)*
  - Sort order cannot be changed.
  - Filtering ability remains.

**Default settings**

Sort order of the lists are: most recently updated at the top of the list.